

## MEETING AGENDA

What: VAC Sub-Committee Assessment Rate Setting Meeting  
 Date and Time: April 30, 2025, 9:00 a.m. EST  
 Location: RI Department of Health (RIDOH), 3 Capitol Hill, Providence, RI 02908; Room 401  
 Dial-In: **Toll Free Number: 866-801-6157 Participant Passcode Number: 834319698#**  
*VAC Sub-committee agendas are subject to revision up to and including the time of the meeting.*

**Notice: Meeting will be recorded for the benefit of the secretary.**  
**RIVAP intends to delete the recording after the minutes of the meeting are approved.**

Attendees					
Sub-Committee Members		RI Department of Health		KidsVax	
	Christopher Ottiano, Chair		Lisa Gargano		Seema Mack
	Charlie Estabrook		Julie DeMelo		Megan Conrad
	Rich Glucksman		Lauren Piluso		Naomi Andrews
	Katherine Hendra				Fred Potter
	Mario Olivieri				
	Scott Sebastian				
Public					

No	Agenda Item	Presenter	Reference	Action
1.	Welcome & Introductions a. Recording Notification b. Roll Call* c. Identify any additional matters from Committee members	C. Ottiano M. Conrad C. Ottiano C. Ottiano	Contact Directory	
2.	Consent Calendar Items a. Approve Minutes* b. 2026 Proposed Meeting Date	C. Ottiano  N. Andrews	May 14, 2024 Draft Meeting Minutes	VOTE: To approve May 14, 2024 meeting minutes
3.	RIDOH Updates	L. Gargano		
4.	Executive Director Report*	S. Mack	Executive Director Report	
5.	New Matters a. FY26 Assessment Rate Setting*	C. Ottiano M. Conrad	FY26 Assessment Workbook	VOTE: To recommend the FY26 assessment rate
6.	Follow-up on Additional Matters	C. Ottiano		
7.	Public Comment (as time allows)	C. Ottiano		
8.	Adjourn	C. Ottiano		